

(SAMPLE) GOVERNING BOARD RESOLUTION

RESOLUTION NO. \_\_\_\_\_

THE GOVERNING BOARD OF

---

*[Name of Applicant]*

HEREBY AUTHORIZES: Submittal of an application to the California State Department of Housing and Community Development for funding under the Multifamily Housing Program; and if selected, the execution of a standard agreement, any amendments thereto, and of any related documents necessary to participate in the Multifamily Housing Program.

WHEREAS:

- A. The California Department of Housing and Community Development (the "Department") is authorized to allocate Multifamily Housing Program (MHP) funds made available. MHP funds are to be used for the purposes set forth in the MHP Guidelines and Universal Multifamily Regulations (UMR).
- B. On **June 19, 2019** the Department issued a 2019 Notice of Funding Availability announcing the availability of funds under the MHP program (the "NOFA").
- C. In response to the 2019 NOFA, \_\_\_\_\_ *[insert name of applicant]* a \_\_\_\_\_ *[insert the legal form of entity, e.g., municipal corporation, subdivision of the State of California, nonprofit corporation]* (the "Applicant"), wishes to apply to the Department for, and receive an allocation of, MHP funds.

**IT IS NOW THEREFORE RESOLVED THAT:**

- 1. In response to the 2019 NOFA, the Applicant shall submit an application to the Department to participate in the MHP program and for an allocation of funds not to exceed \_\_\_\_\_ Dollars (\$\_\_\_\_\_) for the following activities and/or programs:  

*[Briefly describe the proposed activities and/or programs]*

to be located in \_\_\_\_\_  
*[activity/program location(s)].*
- 2. If the application for funding is approved, then the Applicant hereby agrees to use the MHP funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant may also execute a standard agreement, any amendments thereto, and any and all other documents or

instruments necessary or required by the Department or HUD for participation in the MHP program (collectively, the required documents).

3. The applicant authorizes \_\_\_\_\_ *[position title(s) of person(s) authorized]*, or his/her designee(s) in the event that sufficient evidence of designation is provided to the Department, to execute, in the name of the applicant, the required documents.

**PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_, BY THE FOLLOWING VOTE:**

**AYES:**\_\_\_\_\_ **NAYS:**\_\_\_\_\_ **ABSTAIN:**\_\_\_\_\_ **ABSENT:**\_\_\_\_\_

The undersigned \_\_\_\_\_ *[title of officer]* of the applicant does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing board of the applicant passed and adopted at a duly convened meeting on the date set forth above, and said resolution has not been altered, amended, or repealed.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date